



IAHAIO ANNUAL SYMPOSIUM AND AGM

24-26 July 2014, AMSTERDAM

“Bridging Cultural and Disciplinary Boundaries in Human-Animal Interactions”

PROGRAMME

All events to take place at the Skotel, Amsterdam, Jan Evertsenstraat 171, Amsterdam 1057 BW, The Netherlands, unless otherwise indicated.

Thursday 24 July

- 10.00am Registration at desk at Skotel and signing up to the working group lists (10.00 a.m. – 6.pm)
- 12.30pm Lunch (only for signed up) board members of IAHAIO member organizations attending the Annual General Meeting (AGM) *
- 2.00pm IAHAIO Annual General Meeting (AGM) *
- 5.00pm Welcome drinks and snack for all symposium participants, *Brasserie Les Saveurs* : Reception, welcome new members, presidents award

Friday 25 July

- 7.30 am Registration at desk Skotel and signing up to the working group lists (7.30am – 10.00 am)
- 8.30am Welcome and Introduction, Prof. Rebecca Johnson, IAHAIO President and Prof. Marie-Jose Enders-Slegers, IAHAIO Vice President Conferences
- 8.45am Plenary 1: Dr Theo Verheggen *How to understand (cultural) differences in human-animal relations*
- 9.30am Briefing for workshops, Rebecca Johnson, IAHAIO President
- 10.00am Workshop 1 *Terminology in AAI (refreshments in room)*
Workshop 2 *Best Practice and Standards in AAI (refreshments in room)*
- 12.30am Lunch, *Restaurant La Mangerie*
- 1.30pm Plenary 2: Dr Luca Farina & Carlo Moretti: Healthcare and animal assisted interventions: *The Italian approach.*
- 2.15pm Workshop 1 cont. *Terminology in AAI (refreshments in room)*
Workshop 2 cont. *Best Practice and Standards in AAI (refreshments in room)*
- 3.30pm Participants: networking, posters
- 3.30pm Facilitators: preparing feedback and concluding remarks in 2 groups: group 1 Terminology; Groups 2 Best Practice and Standards in AAI

- 4.15pm Plenary : Feedback from workshops and Q&A
- 5.00pm Close Day 1
- 7.00pm Dinner for all symposium participants, *Brasserie Les Saveurs*

*IAHAIO members must advise IAHAIO by 1 July if they are attending the IAHAIO/AGM. Only 2 representatives from each IAHAIO member organisation may attend the AGM.

Email admin@iahaio.org to notify IAHAIO



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Saturday 26 July

- 8.30am Plenary 3: TBC
- 9.15am Briefing for workshops, Rebecca Johnson, IAHAIO President
- 9.30am Workshop 3 *Developing a Global Database (refreshments in room)*
- Workshop 4 *Achieving Sustainability for HAI/AAI programmes (refreshments in room)*
- 12:30pm Lunch, *Restaurant La Mangerie*
- 1.30pm Plenary 4: Dr Carla Rodrigues *The role of HAI/AAI across socio-economic boundaries*
- 2.15pm Workshop 3 cont. *Developing a Global Database (refreshments in room)*
- Workshop 4 cont. *Achieving Sustainability for HAI/AAI programmes (refreshments in room)*
- 3.30pm Participants: networking and posters
- 3.30pm Facilitators: preparing feedback in 2 groups: group 1 Global Database; Group 2 Achieving Sustainability for HAI/AAI programmes
- 4.15pm Plenary: Feedback , concluding remarks from workshops and Q&A
- 4.45pm Summary of Symposium and Next Steps
- 5.00pm Symposium Close
- 7.00pm Bus to BBQ at Zandvoort Beach

Please note that this programme is a guide to the scheduled timings on each day. Should any changes occur which are unavoidable, IAHAIO will advise symposium participants on the day.

Please visit our website for updates www.iahaio.org

IAHAIO looks forward to welcoming you to Amsterdam.

List facilitators (29-5-2014)

First day

Working group Terminology

1. Brinda Jegatheesan / Sophie Constable
2. Andrea Beetz / Dennis Turner

Working group Best practices and Standards

1. Luca Farina / Angelika Balk
2. Christine Olsen / Petra van Benten

Second day

Working Group Global Database

1. Rebecca Johnson/Theo Verheggen
2. Christopher Charles/ Carla Rodrigues

Working Groups Sustainability

1. Francesco di Giorgio/ Nikki Rethmeyer
2. Francois Martin/ Boris Albrecht/ Marine Grand George

Catherine Roblin, Hans Maathuis and Francoise Sion will help at the onsite administration.

Two students may be available as well (Lonneke Vink & Petra Neessen).



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FACILITATOR'S BRIEFING

Thank you very much for facilitating a workshop at the IAHAIO symposium 2014. We very much appreciate your input and support. The workshops are an essential part of the Symposium and the role of the facilitator is very important.

Below are a set of guidelines for each facilitator to ensure that we adopt a consistent approach to each workshop and help to create opportunities for strong engagement and participation.

Workshop schedule

There are a total of 4 different workshop topics taking place across the two days of the symposium - 2 on each day which will run in parallel. Each workshop topic will have a morning session of 2.5 hours and an afternoon session of 1 hour. At the end of each day, representatives of the facilitators from the workshop on topic 1 and topic 2 will give a summary of discussions to all delegates in the main auditorium. This will be followed by a general Question and Answer open session. *Please see the attached Symposium Programme for schedule of workshop topics.*

Workshop numbers

We anticipate that there will be no more than 15-20 delegates in each workshop group. So, for example, if we have a total of 60 delegates attending the symposium, on Day 1 we would have 2 workshop groups of 15 people each discussing one theme and, in parallel, we would have another 2 workshop groups of 15 people each discussing another theme. *A list of delegates assigned to your workshop will be available for you in the meeting room of the workshop and also available at the Registration desk.*

Content of workshops

The workshops are structured around a set of key questions, which will be sent to you separately. Ideally, we would like the workshops to produce a set of actions that IAHAIO and its members can work on over the next year, to enhance the field of HAI/AAI. *Copies of the workshop questions will also be available for you to circulate to delegates in the meeting room.*

Role of the facilitator

We have allocated 2 facilitators to each workshop group. As workshops run across the whole day, this will enable you to divide the workload and perhaps take it in turns for facilitating discussion and taking notes.

The main roles of the facilitators are to:

- Ensure that the group discusses **all** of the key questions for their particular workshop – this is really important to achieve a balanced approach to the topic
- Ensure that **everyone** in the group has the opportunity to contribute. One or two people should not be allowed to dominate discussions; it is important to encourage everyone to speak
- Ensure that people are **respectful** towards each other, respecting language and cultural differences, and also difference of opinion
- Ensure good **time-keeping**, making sure the group breaks for refreshments in the room and lunch in the restaurant at the set times
- Ensure participants have **refreshments** during the workshop if they wish – these will be available during the workshop and we suggest they just help themselves as and when, rather than having a break
- Pose questions, ask for clarification or further explanation if the points are not clear, and invite others' opinions to facilitate discussion. Please don't feel you need to provide all the answers or share great detail of your own experiences – guide and encourage discussion
- **Write** notes of the main points/summary from the discussion as you go along – you don't need to record individual names for each point. Eventually you ask a delegate to volunteer to take notes.

Running the workshops - practicalities

- Before the workshop starts, decide how you and your co-facilitator wish to approach your role. We suggest you take turns in facilitating discussions and/or writing notes
- At the start of your workshop:
 - Introduce yourself briefly to the group and ask each participant to say who they are, which organisation they (may) represent and the main work they undertake in HAI/AAI. You should ideally spend no more than **15 minutes** on this introduction
 - Introduce the workshop theme and circulate the key questions to each participant, explaining that the group will discuss each question and that there will be a summary of main points presented to all

symposium delegates at the end of the day. Explain that you will be taking notes for this purpose (**about 5 minutes**)

- Explain that everyone should have the opportunity to contribute to the discussions, and be respectful of others' opinion, and that you need to keep to time – state the end time for the session. Also explain about refreshments
- A flipchart, pens and paper will be available – please use if you wish to highlight important points, illustrate
- At the end of the workshop you will have a meeting with all other facilitators about your topic to prepare feedback and concluding remarks . Please decide which facilitator will be giving a summary of discussions to all participants at the end of the day. You will be given a maximum 15 minutes for this presentation.

During the workshops, Rebecca Johnson, IAHAIO President and Marie-Jose Enders-Slegers, VP may join the workshop for a short time. This is to give them a sense of what the main themes are in the discussions across the workshops, to enable them to bring all the information together for the last session of the day.

Note: Should you have any queries or difficulties during the workshops, please speak to Rebecca Johnson (m. 00157 3808 4743), Marie-Jose Enders (m.00 31 626 31 60 75) or a member of the IAHAIO Board for assistance.

For the representants of the facilitators groups : Please meet with Rebecca Johnson at 3.55pm (during break)in the Main Auditorium, in preparation for the Feedback/Q&A session)

Thank you very much for your important contribution – we hope that you have an interesting and enjoyable time with the workshops!